

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: DENR **Division:** Ecosystem Enhancement Program

Budget Code: 24308 **Center Title:** EEP Administrative Budget **Center Number:** 2930-9303

***** Position Information *****

Proposed Classification: Processing Assistant IV **Proposed Salary Grade:** 59

Salary Range: \$20,576 - \$30,839 **Proposed Effective Date:** 02/01/04

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	\$	\$26,161
Receipts	_____	\$26,161 _____
Appropriation	\$	0

Funding Source(s): Ecosystem Enhancement Program, receipts (NC DOT)

Justification for Position (including description of duties and responsibilities):

This position is being established for the Ecosystem Enhancement Program within the Department of Environment and Natural Resources. This position will serve as clerical support to the Division staff. This position will maintain division files, process correspondence and mail.

Statutory Reference for Request

Rex Whaley
Presentation to be made by

Agency Head Signature

Director, Budget, Planning and Analysis
Title

State Budget Officer Signature